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6-17-2010

AY 09-10 Meeting 2010-06-17

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**Governors State University
Faculty Senate
Minutes June 17, 2010**

Senators (Present = X):

<u> </u> E. Alozie	<u> </u> S. Gandy	<u> </u> B. Parin
<u> X </u> P. Blobaum	<u> </u> D. Green	<u> X </u> W. Rudloff
<u> X </u> M. Bruce	<u> X </u> H. Heino	<u> </u> A. Sanders
<u> X </u> M. Carrington	<u> X </u> R. James	<u> X </u> A. Shekib
<u> X </u> D. Cepa	<u> X </u> T. Kelly	<u> X </u> C. Tymkow
<u> X </u> D. Cortese	<u> X </u> J. Klomes	<u> X </u> B. Winicki
<u> X </u> B. Essex	<u> X </u> R. Muhammad	

Guests: President Elaine Maimon, Provost David Curtis, Tony Fontana, David Hollingsworth, Rosemary Hulett

1. Call to Order and Welcome to Visitors

Heino called the meeting to order at 1:07 pm and welcomed the visitors.

2. Approval of April 2010 Minutes

The Senate reviewed the May 20, 2010 meeting minutes. Amendments to the minutes were as follows: 1) change in wording in the third paragraph of the President Report to clarify that faculty will be on contract August 23 instead of August 15, and 2) correction in spelling of “Muhammad” on third page. Muhammad moved to approve the minutes as amended. James seconded the motion. The motion to approve the amended minutes passed by a unanimous voice vote.

3. Administration Updates and Reports

President Report

President Maimon thanked everyone for coming to and participating in graduation. She announced that the “kickoff” for GSU’s new enterprise resource planning (ERP) system, Datatel, will be June 22. She emphasized that this initiation is important, because the ERP system impacts many processes at GSU. Any problems that may arise during transition to the new ERP will be addressed in a broad-based, strategic way. President Maimon also relayed some good news to the Faculty Senate.

Provost Report

Curtis said that this is his last Faculty Senate meeting, and reported that GSU is continuing the transition to a new provost. Curtis reported that he will bring the following three interim policies to President Maimon for her signature, and said that the policies later will be submitted through EPC:

1. Student e-mail policy: Establishes GSU student e-mail accounts as the sole method of e-mail communication between GSU and students. Curtis said that this policy began in the ERP Data Standards committee, and then went to a PBAC committee. Under this policy, students will have an obligation to check their e-mails twice per week.
2. Change in the student grievance policy: Curtis said that the student grievance policy had been changed to allow legal counsel to play an active role during the student grievance procedure while representing a student. The change in the policy that he is submitting will result in a return to the previous policy in this regard--that a student may have legal representation present during a grievance procedure, but legal counsel cannot play an active role during the procedure.
3. Definition of full-time doctoral student: Defines the full time load for a GSU doctoral student as six credit hours per academic term. Curtis said that the Graduate Studies Council recommended

this definition (copy of e-mail from Samson to Curtis attached to these minutes), and Allison agreed.

Senators and the student trustee discussed the proposed interim policies. A senator agreed that a change is needed in the student grievance policy so that legal counsel cannot play an active role during the grievance procedure. Several senators voiced reservations concerning the student e-mail policy. Issues and questions raised included 1) GSU does not have a separate student distribution list in Outlook; 2) too little storage space for student e-mail accounts; 3) procedures should be developed concerning what e-mails are and are not sent to students; 4) when students forward e-mail from their GSU account to another account, a copy of all GSU e-mail is left in the GSU account; 5) how will students' checking their e-mail twice per week be enforced; 6) penalties for abuse of the system are needed and 7) potential privacy issues related to monitoring of student GSU e-mail accounts. Curtis replied that he will delay submitting the interim GSU student e-mail policy to President Maimon until these issues are resolved. A senator stated that strict deadlines are needed for submission of proposals to standing committees, especially before the start of the summer session.

4. Faculty Reports

Bargaining Unit

No report.

Educational Policies Committee (EPC)

Essex reported that EPC met with Buyer and discussed the proposed GSU student e-mail policy. EPC did not have a quorum present, but has been working on the final draft of Policy 36 (CEEL). Essex thinks that the final draft should be ready for the next step in the approval process by Fall term.

IBHE Faculty Advisory Committee (IBHE FAC)

Shekib reported on the May 14 and June 11 IBHE FAC meetings (written reports attached to these minutes). The May 14 meeting was at DeVry University. DeVry has 66,000 undergraduate and 20,000 graduate students at 94 locations. The university's curricula are market driven and practical. The faculty consists of 30% with Ph.D. degrees and 40% adjunct faculty, with no faculty contracts or tenure. The May IBHE FAC meeting focused on how to generate MAP funding. Currently, approximately 200,000 students in Illinois are eligible for but unable to obtain MAP funding. Meeting attendees discussed issuing bonds as an alternative to increasing the state income tax. The meeting also included discussion of a statement on shared governance to send to all public Illinois universities. Completion of this discussion was postponed until the June meeting.

The June 11 meeting was in Carbondale at SIU-Carbondale. IBHE FAC representatives and officers for next year were announced. Two representatives from FAC are serving on an IBHE committee examining the impact of state mandates on public universities. The chancellor of SIU-Carbondale addressed the meeting, during which she discussed future plans for research at the university, and on-line teaching and learning. In addition, Dr. John Jackson, Visiting Professor at the Paul Simon Public Policy Institute, spoke on Higher Education Funding in Illinois: 1997-2010. He reported that 2002 had the highest rate of funding during this time period. GSU had the lowest reduction in funding of all Illinois universities. Also during the meeting, the investment bond proposal for MAP funding was discussed, and the FAC voted to endorse the proposal. In addition, the statement on shared governance was passed. The statement will be sent to IBHE, and if approved, will be sent to all public universities. Meeting attendees also discussed academic

calendars of universities. The discussion included the possibility of universities adopting a trimester calendar, so that students can finish their degrees more quickly.

University Curriculum Committee (UCC)

No report.

Academic Program Review Committee (APRC)

Winicki reported that APRC has begun quantitative review of all programs, and will discuss the reviews on June 24. Proposals submitted late to APRC also will be discussed.

Graduate Studies Council

Winicki reported that the Graduate Studies Council is still working on Policy 16. At their last meeting they also discussed recommending a six credit hour full time status for doctoral students.

Executive Committee

- Discussion and recommendation of implications of the new academic calendar for senate, standing committee and executive committee meetings: Heino distributed copies of an e-mail from Woodard to all Unit A faculty on the new academic calendar (attached to these minutes). He stated that the Faculty Senate will meet during July and August this year. The Executive Committee recommends that starting next year, the Faculty Senate not meet during July or August. This schedule also would apply to the standing Senate committees. A senator suggested that officers be elected in April or May, and another senator suggested that senators be elected in April, and officers be elected in May. Logistics of these options were discussed. It was reported that an increase of Senate cues to 18 was supported by Woodard and Curtis. Heino said that he and Winicki will attend a meeting of each of the standing Senate committees during Fall term.

CUE Guidelines Task Force: Winicki distributed copies of an e-mail from Samson outlining issues being discussed by the task force. Winicki requested input from faculty concerning any problems or issues with current cue structure. Faculty should send input to Winicki, Tymkow, Klomes or Henne. Klomes asked the other senators if the list covers a concern about time expended supervising practica off campus, and a senator replied that the list did not cover the concern. Winicki said that cue categories need to be better defined, and improved definitions might resolve this issue. She asked if new cue categories are needed. She said that the committee does not understand the rationale for certain assignments of cues under the current structure, and that the current structure is open to subjective application at the division level. A senator voiced concern over lack of union representation at all meetings of the task force. Another senator asked if faculty will vote on approval of the new cue structure. The next meeting of the task force will be in August.

ERP (flow chart, timeline): A flow chart and timeline for transition to the new ERP (attached to these minutes) was distributed to all senators.

Board of Trustees meeting: The following faculty members were awarded tenure: Brown (DLMD), Bruce (CBPA), Ellexson (CHHS), Galante (CAS), Guimond (CAS), Kelly (COE), Miller (COE) and Nigam (CHHS). Three programs—MA in Early Childhood, MA in Human Performance and Training and MA in Reading—were flagged for priority review. All other reviewed programs were in good standing. Heino suggested that comprehensive assessment of the GSU president be based on the employment contract, and evaluations of the president be conducted every year. Heino asked the Board of Trustees to publish the employment agreement for the

president. The Board released the employment contracts, which Heino sent to members of the Executive Committee. The documents will be available to any senators for perusal. The president's comprehensive evaluation by the Board of Trustees will be in August. Heino reminded senators to evaluate chairs and deans by June 30. He will ask Veronica Hunt send a reminder to all faculty.

6. New Business

Hulett distributed a flyer advertising a GSU Alumni Association-sponsored White Sox game outing on August 29. Alumni, faculty and staff are invited. The outing will include a patio dinner before Fontana talked more about the game. He said that the White Sox will be playing the Yankees, and that the tickets are half price.

7. Adjournment

The meeting adjourned at 2:57 pm.

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